

**SELECT WORK EXPERIENCE****Development Director- *Synchronicity Theatre***

Aug 2019- Present

- Responsible for implementing all fundraising activities to meet annual development goals for the Company. This includes: developing an annual plan, coordinating special events, cultivating individual donors, shepherding corporate sponsors, and writing/managing foundation, corporate and government grants.

**Founding Producer/ Teaching Artist- *Voices of Creation, Jacmel, Haiti*** Jan 2018- Present

- Founded a creative empowerment program in collaboration with international partner BRITE Initiative & International Christian Academy (ICA) with a team of 7 volunteer artists
- Managed logistics of funding, budget, promotional material, travel, and curriculum development
- Procured more than \$1,250 in donation funds and materials within a 3 month period

**Assistant Director of Admission (South Region)- *SCAD, Atlanta, GA*** June 2017- July 2018

- Promote SCAD to prospective students in the Southern region in engaging class visits, presentations, guidance visits, and specialized events for groups of up to 200 students
- Daily verbal, written, & in person communication with professional partners and students

**Ambassador Program Manager- *Emory Career Center, Atlanta, GA*** Aug. 2014- May 2017

- Managed, trained, and recruited 35 volunteers to assist the Emory Recruiting Team in marketing 80+ events per semester and providing customer service for professional employers
- Lead marketing and promotional development meetings increasing program retention by 25%
- Develop event and program budgets to allocate all program funding

**Community Engagement Intern - *UnitingWorld, Sydney, NSW***

Aug. 2015 -Nov. 2015

- Created and updated online and fundraising content engaging donors, sponsors, and community partners in collaboration with the Community Engagement team

**THEATRE EXPERIENCE & COMMUNITY INVOLVEMENT**

<b><i>Alliance Theatre, Atlanta GA -</i></b>	Teaching Artist	<i>2018- Present</i>
<i>Youth Arts Initiative</i>	Associate Director	
<i>La Tortuga and the Hare Jr.</i>	Assistant Director	
<i>Too Heavy for your Pockets</i>	Dramaturg	
<b><i>Theatre du Reve, Atlanta GA-</i></b>	Education apprentice	<i>2018- Present</i>
<i>Code Noir: Le Premier Compte...</i>	Dramaturg/ House Manager	
<b><i>7 Stages Theatre, Atlanta, GA &amp; Holland-</i></b>	Education Associate	<i>2016- Present</i>
<i>Youth Creates</i>	Lead Teaching Artist	
<i>White Women In Progress</i>	Assistant Director	
<b><i>Synchronicity Theatre, Atlanta, GA</i></b>	Teaching Artist	<i>2015- Present</i>
<i>Playmaking for Kids</i>	Teaching Artist	
<i>Playmaking for Girls</i>	Director / Teaching Artist	
<b><i>Youth Empowerment Services, Marietta, GA</i></b>	Drama Teacher	<i>2018, Spring</i>

**EDUCATION****Emory University, Atlanta, GA**

August 2013- May 2017

*B.S., Anthropology & Human Biology, Minor: Theater Studies***University of Sydney, Sydney, NSW**

Semester 2, 2015

*Study Abroad- IFSA Butler***C4 Atlanta Fundraising 101, Atlanta, GA**

September 2018

**ADDITIONAL SKILLS/ HONORS****Skills:** Spektrix, Microsoft & Google Suites, Salesforce, Concur Travel & Expense, Vendini**Interests:** Arts Management, Performing Arts, Global Cultures, Youth Mentoring, Playwriting